



The Town of Coopertown  
2525 Burgess Gower Road  
Springfield, TN 37172  
615 382-4470

**PLANNING COMMISSION  
MEETING  
Monday, June 17, 2013  
6:00 P.M.**

**MEETING MINUTES**

**I. Call to Order**

The meeting was called to order by Chairman Martha Wall at 6:15 p.m.

**II. Pledge of Allegiance**

**III. Roll Call** was conducted by Secretary, Glen Guyor.

Present:

Barbara Anderson  
Mayor Childs  
Diana Clack  
Glen Guyor  
Martha Wall

Absent:

Peggy Ruth  
Ralph White

Also Present:

Regional Planner, Bryan Collins

**IV. Approve Meeting Minutes from May 20, 2013**

Chairman Wall asked for a motion to approve the meeting minutes from May 20, 2013. Mayor Childs identified numerical errors with the regard to Old Business, Agenda item 2, second paragraph.

Barbara Anderson made the motion to approve the meeting minutes from May 20, 2013 as corrected per Mayor Childs.

Diana Clack seconded the motion.

All in favor signified by saying 'Aye.'

The motion passed unanimously.

**V. Status of Letter(s) of Credit/Surety Instruments** – None at this time.

**VI. Old Business**

1. Sign Ordinance – Subcommittee Status Report

Glen Guyor advised he and Vicky Bumgardner reviewed the last three pages and the document is ready to be re-typed.

**VII. New Business**

1. Create Planning Work Program for 2013-2014 – Bryan Collins

Regional Planner, Bryan Collins, spoke regarding review and updates to the current Planning Work Program which was approved last November. Each year this program must be readopted after the Board reviews the current document for modifications and additions. Once that occurs, the Board will adopt the revised version for the 2013-2014 fiscal year.

After some discussion, the topic was tabled. Members were asked to review the document and come to the next meeting with their ideas for modifying the current version.

**VIII. Comments from Members and Citizens - None**

**IX. Adjournment**

Chairman Wall asked for a motion to adjourn the meeting.

Barbara Anderson made a motion to adjourn.  
Glen Guyor seconded the motion.


All in favor signified by saying 'Aye.'

The motion passed unanimously.

The meeting adjourned at 7:55 p.m.

**Original notes generated by Sharon Allen, City Clerk.**

These minutes are respectfully submitted by:

 7/15/2013  
Secretary Date