



The Town of Coopertown
2525 Burgess Gower Road
Springfield, TN 37172
615 382-4470

**PLANNING COMMISSION
MEETING
Monday, May 20 2013
6:00 P.M.**

MEETING MINUTES

I. Call to Order

The meeting was called to order by Chairman, Martha Wall at 6:10 p.m.

II. Pledge of Allegiance

III. Roll Call was conducted by Secretary, Glen Guyor.

Present:

Barbara Anderson
Mayor Childs
Diana Clack
Glen Guyor
Peggy Ruth
Martha Wall

Absent:

Ralph White

Also Present:

Building Commissioner, Vicky Bumgardner
City Planner, Bryan Collins
Jim Lech, Millersville former Planner

IV. Approve Meeting Minutes from April 15, 2013.

Chairman Wall asked for a motion to approve the meeting minutes of April 15, 2013.

Mayor Childs made the motion to approve the meeting minutes of the April 15, 2013.
Glen Guyor seconded the motion.

All in favor signified by saying 'Aye.'

The motion passed unanimously.

V. Status of Letter(s) of Credit/Surety Instruments – None at this time.

VI. Old Business

1. Introduce Jim Lech

Mr. Lech explained that his consultation will help with the setting of what new commercial structures should look like regarding decor, architecture, design, motif, etc. which will create

a sense of place for this community. He advised that different parts of the commercial matrix have different needs. For instance, there will be different requirements for the Coopertown Historical District & Interstate Commercial area. Discussion ensued.

2. Coopertown Ordinance RE: Accessory Apartments

City Planner, Bryan Collins spoke to the discussion from last meeting contemplating the idea that accessory apartment's architectural features should match the house but, he said, according to the Tennessee Code through the design review standards it is something we cannot govern. Discussion ensued.

Mayor Childs made the motion to leave the Ordinance as is with the exception of:

1. c. iii. which shall say "The structure shall meet all residential building codes;"

1. e. which shall say at the end of the paragraph "sufficient off-street parking shall be provided for all vehicles housed at that address;"

1. f. which shall say "Ownership: the accessory apartment shall be owned by the same person as the principal dwelling and shall be required for use only by immediate family members."

Barbara Anderson seconded the motion.

All in favor signified by saying 'Aye.'

The motion passed unanimously.

3. Sign Ordinance – Subcommittee Status Report

Glen Guyor reported the committee, comprised of himself, Diana Clack, Vicky Bumgardner and Mayor Childs, met twice last week to work on the ordinance. He advised they are using the City of Franklin's sign ordinance as a template and are going through each page, modifying the text to fit Coopertown's needs. The next meeting is scheduled for June 5th, to finish a rough draft.

VII. New Business

None

VIII. Comments from Members and Citizens. None

IX. Adjournment

Chairman Wall asked for a motion to adjourn the meeting.

Barbara Anderson made a motion to adjourn.

Diana Clack seconded the motion.


All in favor signified by saying 'Aye.'

The motion passed unanimously.

The meeting adjourned at 7:54 p.m.

Original notes generated by Sharon Allen, City Clerk.

These minutes are respectfully submitted by:


Secretary

6/21/15
Date