



The Town of Coopertown
2525 Burgess Gower Road
Springfield, TN 37172
615 382-4470

**PLANNING COMMISSION
MEETING
Monday, March 18, 2013
6:00 P.M.**

MEETING MINUTES

I. Call to Order

The meeting was called to order by Chairman Wall at 6:15 p.m.

II. Pledge of Allegiance

III. Roll Call was conducted by Secretary Glen Guyor.

Present:

Barbara Anderson
Mayor Childs
Diana Clack
Glen Guyor
Peggy Ruth
Martha Wall
Ralph White

Also Present:

City Planner, Bryan Collins
Building Commissioner, Vicky Bumgardner

IV. Approve Meeting Minutes from March 5, 2013.

Chairman Wall asked for a motion to approve the meeting minutes of March 5, 2013.

Peggy Ruth made the motion to approve the meeting minutes from March 5, 2013.
Barbara Anderson seconded the motion.

All in favor signified by saying, "Aye".

The motion passed unanimously.

V. Status of Letter(s) of Credit/Surety Instruments – None at this time.

VI. New Business

1. New P.C. Member – Diana Clack

Mayor Childs introduced new member, Diana Clack, and asked her to tell the members a little bit about herself. Diana stated that she lives on Battle Creek Road, works for Blue Cross Blue Shield of TN at North Crest Hospital in Springfield, has been a Coopertown citizen for 17 years, is married and has a 16 year old daughter.

2. **Richard and Shannon Crutcher – Subdivide Application for 2923 Hwy 49 W., Pleasant View, TN.**

The commission reviewed the plat as presented by Steve Artz, with Artz Surveying, on behalf of the Crutchers. It was noted that Lot 2 would need its own driveway. The plat appeared to provide all pertinent detail but lacked all signatures. Mr. Artz indicated he had asked Richard Crutcher to obtain those signatures but would follow up with him after the meeting. Mr. Artz was aware that the County could not register the plat until all signatures are obtained, the last signature being that of the Coopertown Planning Commission Secretary.

Chairman Wall asked for a motion to approve the subdivide plat contingent upon the property owner obtaining the required signatures from the environmental office for the sewer system, the public ways signature, and lastly, Coopertown's Planning Commission Secretary's signature.

Mayor Childs made the motion to approve the Subdivide at 2923 Hwy 49 W., Pleasant View, TN contingent upon obtaining the required signatures.

Glen Guyor seconded the motion.

All in favor signified by saying, "Aye."

The motion passed unanimously.

3. **Jason and Renae Black Re-subdivision Application for Henry Ruth III property at 3963 Hwy 49 W., Springfield, TN.**

The commission reviewed the plat as presented by Steve Artz, with Artz Surveying, on behalf of the Black's. Henry Ruth was also present during the review. The commission noted the lack of signatures and made this known to Mr. Artz. Again, Mr. Artz was aware that all signatures must be obtained, with that of the Planning Commission Secretary being the final one.

Chairman Wall asked for a motion to accept the Re-subdivision for the Black's property at 3963 Hwy 49 W., Springfield, contingent upon obtaining the required signatures.

Mayor Childs made the motion to accept the Re-subdivision at 3963 Hwy 49 W., Springfield, contingent upon obtaining the required signatures.

Ralph White seconded the motion.

All in favor signified by saying, "Aye."

Peggy Ruth abstained from the vote due to her relationship to the applicants.

The motion passed: 5 in favor, 1 abstention.

VII. Old Business

1. Discuss Robertson County Ordinance RE: Permitted Apartments. Guest Speaker, Bob Hoge with Robertson County Planning Dept.

Chairman Wall introduced Bob Hoge from the Robertson County Planning Department to address the topic of Accessory Apartments. Mr. Hoge discussed why the county decided to allow for accessory apartments on lots having a primary residence, as well as

the details within that ordinance and amendments they now wish to make after having implemented the ordinance for nearly a year now.

The Commission determined the current draft needed several more revisions and would be brought back before the Planning Commission for a vote at the next meeting. Mr. Hoge told the Commission that he would be happy to come back for Q & A when the ordinance comes before the Coopertown Board of Mayor & Aldermen for a vote.

2. Sign Ordinance – revisions

Mayor Childs suggested a sub-committee work on a draft copy of a sign ordinance. Both Glen Guyor and Diana Clack volunteered. There was discussion regarding which municipalities this sub-committee could review in creating a sign ordinance for Coopertown. Mayor Childs suggested looking at Franklin and Williamson County. Bryan Collins, State Planner, suggested looking at municipalities similar in size, like Nolensville and Greenbrier but to keep in mind that whatever is created needs to be simple enough for applicants to understand, and enforceable by current staff. Bryan asked that three things be considered when writing the ordinance: 1 - Time, 2 - Place, 3 - Manner

Chairman Wall asked for a motion to form a special committee to create a sign ordinance based upon other municipalities' ordinances.

Barbara Anderson made the motion to form a special committee.
Mayor Childs seconded the motion.

All in favor signified by saying, "Aye."

The motion passed unanimously.

VIII. Comments from Members and Citizens - None

IX. Adjournment

Chairman Wall asked for a motion to adjourn the meeting.

Mayor Childs made the motion to adjourn the meeting.

Barbara Anderson seconded the motion.

All in favor signified by saying, "Aye".


The motion passed unanimously.

The meeting adjourned at 7:40 p.m.

Original notes generated by Sharon Allen, City Clerk.

These minutes are respectfully submitted by:


Secretary


Date