



Town of Coopertown

2525 Burgess Gower Road, Springfield, Tennessee 37172

Phone 615-382-4470 FAX 615-382-4439

www.coopertowntn.org

To: COOPERTOWN PLANNING COMMISSION

Application for: (check appropriate box)

CEC = Certified Engineer; AF = Administrative Fees

Fee:

Zone Changes:

- | | | |
|--------------------------|------------------------------|---|
| <input type="checkbox"/> | Zone changes to AG, RA or RB | 5 acres or less - \$100 plus \$5 per acre
Greater than 5 acres - \$400 plus \$5 per acre |
| <input type="checkbox"/> | Zone changes to RC, CA or CB | 3 acres or less - \$200 plus \$5 per acre
Greater than 3 acres - \$400 plus \$5 per acre |
| <input type="checkbox"/> | Zone changes to IA or IB | 3 acres or less - \$250 plus \$5 per acre
Greater than 3 - \$450 plus \$5 per acre |
| <input type="checkbox"/> | Zone changes to IC | \$15,000 plus \$10,000 per acre |

Site Plan Review:

AG, RA, RB

- | | | |
|--------------------------|--------------------------------------|---|
| <input type="checkbox"/> | Master/Concept Plan Review | \$500 plus CEC and AF (Major Subdivision) |
| <input type="checkbox"/> | Preliminary/Development Plans Review | \$100 plus \$30 per lot plus CEC and AF (Major Subdivision) |
| <input type="checkbox"/> | Final Plat Review | \$100 plus \$30 per lot plus CEC and AF |
| <input type="checkbox"/> | Construction Plans Review | \$100 plus \$30 per lot plus CEC and AF |
| <input type="checkbox"/> | Minor Site Plan Alteration | \$100 |

RC, CA, CB

- | | | |
|--------------------------|--------------------------------------|---|
| <input type="checkbox"/> | Master/Concept Plan Review | \$500 plus CEC and AF (Major Subdivision) |
| <input type="checkbox"/> | Preliminary/Development Plans Review | \$100 plus \$30 per lot plus CEC and AF (Major Subdivision) |
| <input type="checkbox"/> | Final Plat Review | \$100 plus \$30 per lot plus CEC and AF |
| <input type="checkbox"/> | Constructions Plans Review | \$100 plus \$30 per lot plus CEC and AF |
| <input type="checkbox"/> | Minor Site Plan Alteration | \$100 |

IA, IB, IC

- | | | |
|--------------------------|--------------------------------------|---|
| <input type="checkbox"/> | Master/Concept Plan Review | \$500 plus \$30 per lot plus CEC and AF (Major Subdivision) |
| <input type="checkbox"/> | Preliminary/Development Plans Review | \$100 plus \$30 per lot plus CEC and AF (Major Subdivision) |
| <input type="checkbox"/> | Final Plat Review | \$200 plus \$30 per lot plus CEC and AF |
| <input type="checkbox"/> | Construction Plans Review | \$500 plus \$30 per lot plus CEC and AF |
| <input type="checkbox"/> | Minor Site Plan Alteration | \$100 |

“Lot” is defined as a lot, unit, building or smallest legal division of property.

NAME OF APPLICANT: _____

APPLICANT ADDRESS: _____

PHONE #: _____ ALTERNATE #: _____

EMAIL ADDRESS: _____

LOCATION OF PROPERTY: _____

NAME OF PLAT (if subdivision): _____

MAP #: _____ PARCEL #: _____ LOT #: _____ CIVIL DISTRICT: _____ # OF ACRES: _____

ZONING ACTION REQUESTED: _____

GIVE DETAILED REASON FOR THIS REQUEST: _____

(Attach additional sheets, as necessary)

Signature of Applicant

Date Applied

Signature of Owner if Owner is not the Applicant

Date Signed

INSTRUCTIONS:

REVIEW COOPERTOWN'S MOST RECENT *LAND USE AND TRANSPORTATION POLICY PLAN*.

ATTACH COPY OF TAX MAP WITH NAMES OF ADJOINING PROPERTY OWNERS. (A copy may be obtained from the Assessor of Properties Office.)

CONTACT PROPERTY OWNERS IN THE AREA(S) THAT COULD BE AFFECTED BY THIS REQUEST INFORMING THEM OF YOUR PROPOSAL. (A signed petition from them could be helpful.)

A SITE PLAN, TO SCALE, IS REQUIRED SHOWING ALL EXISTING BUILDINGS, PROPOSED BUILDINGS, SHOWING DISTANCES FROM FRONT, REAR AND SIDE YARDS. (We would suggest that to comply with the site plan regulations, you secure the services of someone who is trained in this type of work, either a surveyor or engineer.)

SPECIAL NOTE: A notice of the proposed zoning change shall be published in the local newspaper announcing a public hearing. This office will prepare and submit the required notice after you comply with all of the above instructions. The notice must appear in the newspaper fourteen (14) days prior to the meeting. The Planning Commission's regular meeting is the third Monday of each month at 6:00 p.m., unless otherwise advised by this office. Please check www.coopertowntn.org for meeting updates.

YOU, OR YOUR DESIGNEE, MUST BE PRESENT AT THE MEETING FOR YOUR APPLICATION TO BE REVIEWED.

DATE OF MEETING: _____